

THE WORLD WAR II REGISTRY OF REMEMBRANCES



Anyone who helped win the war, either a veteran or an American on the home front, is eligible for the Registry of Remembrances. You may enter your own name, or the name of someone you wish to honor for their service during the war. The Registry of Remembrances will be accessible on site at the National World War II Memorial in Washington, D.C. You may register a name via the internet or by mail. Registration is free.

HOW TO ENTER A NAME IN THE REGISTRY VIA THE WWII MEMORIAL WEBSITE

1. Go to *www.wwiimemorial.com*. Click on the "WWII Registry" button at left.
2. Follow the online instructions to enter the name you wish to honor.
3. Please include all information that applies, if available. Some fields are required information.
4. You will be given the opportunity to enter more than one name if you wish.

You will receive an e-mail confirming registration of the name you enter. When the name is available for viewing on the website (please allow two to three weeks), you will receive a second e-mail telling you how to add a photograph to the Registry record of the name you entered.

HOW TO ENTER A NAME IN THE REGISTRY BY MAIL

1. Complete the form below. Please note required fields (marked by *).
2. Mail this page to: WWII Memorial Processing Center
P.O. Box 186
Calverton, NY 11933-0186
3. If you wish to add more than one name, please copy this form and complete it for each honoree.

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Title/Rank: _____

*Honoree Name: _____

*Honoree Status: (check one) World War II Veteran Civilian on the Home Front Killed in World War II

*Hometown: _____ *State: _____

Branch of Service: (check one) Air Force Army Marine Corps
 Navy Coast Guard Merchant Marine

Honoree's Wartime Activity: _____

Your relationship to Honoree _____

*Your Name _____

*Your Address _____

*City _____ *State _____ *Zip Code _____

There is no fee to add a name to the Registry. There is a fee, however, to add a photo or receive a certificate. See other side to add a photograph to the record of the person you are honoring or to purchase a certificate listing the name of the person you are honoring.

Questions? Please call the World War II Memorial Processing Center at 1-800-639-4992.

How to Add a Photograph to The World War II Memorial Registry of Remembrances

When you enter a name in the Registry of Remembrances, you may include a photograph as part of the entry. There is a processing fee of \$10 per photo. Please complete the form below to submit a photo by mail.

Note: If you are entering a name in the Registry via the World War II Memorial website, you will receive e-mail instructions for adding a photo via the website.

INSTRUCTIONS FOR MAILING A PHOTOGRAPH

1. You may add one photograph per honoree. You may submit a photo from the WWII era or a more recent photo. Black-and-white or color is acceptable.
2. Portrait format (vertical) is recommended. Landscape format (horizontal) is acceptable, but the image may appear smaller on-screen.
3. Have a print copy of the original photo made. *Please do not send original photos, only copies. We cannot return prints, CDs or diskettes.*
4. Complete the form below and mail it with the print copy to:
WWII Memorial Photo Processing Center
P.O. Box 186
Calverton, NY 11933

Be sure to include a check made payable to "WWII Memorial" for \$10 for each photo you are adding, or credit card information as appropriate.

How to Purchase a Certificate from The World War II Memorial Registry of Remembrances

When you enter a name in the Registry of Remembrances, you may purchase an official Registry Certificate, suitable for framing, that lists the name of the person you have entered.

There is a processing fee of \$5 per Certificate ordered. Please complete the form below and return with your payment.



Photo Processing Center • P.O. Box 186 • Calverton, NY 11933

- YES**, I'm sending a copy of a photograph to include with the name I've entered in the Registry of Remembrances. I am enclosing a processing fee of \$10.
- YES**, I would like to receive an official Registry of Remembrances Certificate listing the name of the person I am honoring. I am enclosing a processing fee of \$5 for each Certificate ordered.

Total amount due: \$ _____. Please make check payable to: **World War II Memorial**

Charge my credit card: MasterCard VISA American Express

Card Number _____ Exp. Date _____

Signature _____

Please mail my Certificate to (if other than address shown on back):

Mr./Mrs./Family of: _____

Address _____

City/State/Zip _____